

# Gift Aid Declaration

*Wellspring (Scotland) Limited*

## Details of Donor

Title .....Forename .....Surname .....

Address .....

.....

..... Postcode .....

I want Wellspring to treat as **Gift Aid** donations:

- the enclosed donation of £ .....
- the donation(s) of £ ..... which I made on .....
- all donations I made from the date of this declaration until I notify you otherwise
- all donations I have made since the 6 April 2000, and all donations I make from the date of this declaration until I notify you otherwise.

*Please tick as appropriate*

Signature ..... Date .....

*See overleaf*

## Gift Aid

The Government's changes in tax-free giving now mean that all donations received, *however small*, are exempt from tax. From April 2000, for every £1 you donate, we are able to reclaim tax, which means 28% can be added to the value of your gift.

All that is required for you to take part in the gift aid scheme is the completion of the Gift-Aid declaration form overleaf.

### Gift Aid declaration: notes

1. If your declaration covers donations you may make in the future:
  - please notify Wellspring if you change your name or address while the declaration is still in force
  - you can cancel the declaration at any time by notifying Wellspring – it will then not apply to donations you make on or after the date of cancellation or such later date as you specify.
2. You must pay an amount of income tax and/or capital gains tax at least equal to tax that Wellspring reclaims on your donations in the tax year .
3. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to tax that Wellspring reclaims, you can cancel your declaration (see note1).
4. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
5. If you are unsure whether your donations qualify for Gift Aid tax relief, ask Wellspring. Or you can ask your local tax office for leaflet IR113 *Gift Aid*.

